

Procurement Report for Schuylers County Industrial Development Agency

Fiscal Year Ending: 12/31/2024

Run Date: 04/10/2026

Status: CERTIFIED

Certified Date : 01/30/2026

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.flxgateway.com/post/schuylers-county-ida-procurement-policy
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Ensero CPA	Address Line1	401 East State Street
Type of Procurement	Other Professional Services	Address Line2	Suite 500
Award Process	Authority Contract - Competitive Bid	City	ITHACA
Award Date	11/15/2024	State	NY
End Date	12/31/2027	Postal Code	14850
Fair Market Value		Plus 4	
Amount	\$8,000.00	Province/Region	
Amount Expended For Fiscal Year	\$8,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accounting Services

2. Vendor Name	Harris beach Murtha Cullina PLLC	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	Suite 1101
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$66,836.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Service

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3. Vendor Name	SCOPED	Address Line1	216 North Franklin Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WATKINS GLEN
Award Date	1/1/2024	State	NY
End Date	12/31/2025	Postal Code	14891
Fair Market Value	\$70,000.00	Plus 4	
Amount	\$70,000.00	Province/Region	
Amount Expended For Fiscal Year	\$70,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	SCOPED provides administrative services for the IDA. There are two staff members of SCOPED that spend significant time on SCIDA administrative tasks.

Additional Comments